

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
JANUARY 27, 2021

The Board of Public Works and Safety met in regular session at the Knox Community Center on Wednesday, January 29, 2021 at 9:30 AM CST, with the following members present: Clerk-Treasurer Cyndi Kidder; Board Members Steve Dodge and Jim Collins and City Attorney Autumn Ferch. Mayor Dennis Estok was absent.

RE: AMENDMENT TO AGENDA

Jim Collins made a motion, seconded by Steve Dodge to add two-line items to the agenda. "Final Pay Application – Theineman, WWTP Improvement Project and "OOR Grant Round #2 - Interior Work Bid Award". Motion passed with Two (2) ayes and No (0) nays.

RE: APPROVAL OF MINUTES for 12/23/2020

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Jim Collins made a motion, seconded by Steve Dodge to approve the minutes as presented. Motion passed with Two (2) ayes and No (0) nays.

RE: STEVE HENSCHEN – UPDATE ON WWTP IMPROVEMENT PROJECT

Steve Henschen with JPR gave the Board an update on the WWTP Project. The Project is not complete yet! Some issues are warranty issues. They are finishing up today the HVAC, vents, tests on systems, and gas monitors.

RE: APPROVAL OF FINAL PAY APPLICATION – THIENEMAN WWTP IMPROVEMENT PROJECT \$62,500.00 RETENTION

Jim Collins made a motion to approve the Final Pay Application minus a \$5,000.00 offset for work performed by our Superintendent to repair concrete chunks in line and use of our Vac Truck to complete. \$57,500.00 was the payment. Steve Dodge seconded the motion. The motion passed by a vote of Two (2) ayes and No (0) nays.

Steve Henschen also informed the Board of a change order for the \$12,000.00 of reductions, making the final total #1,713,270.29. Jim Collins made a motion approving Change Order #4. Steve Dodge seconded the motion. The motion passed with a vote of Two (2) ayes and No (0) nays.

RE: OOR GRANT ROUND #2 – INTERIOR WORK BUILDING AWARD

Jim Collins made a motion to award the Interior Work Building to Brown and Brown General Contractors, Inc. with the deductive alternatives attached. Steve Dodge seconded the motion. The motion passed with a vote of Two (2) ayes and No (0) nays.

RE: PUBLIC HEARINGS FOR 504 E CULVER ROAD, 1498 E JOHN STREET AND 342-344 W SPRUCE DRIVE

Ken Pfof, Building and Code Compliance Director and city Attorney Autumn Ferch recommended to the Board to cancel the Public Hearings. Adequate arrangements were made with the property owners to comply with the Code Enforcements. Steve Dodge made a motion to cancel Public Hearings at this time. Jim Collins seconded the motion. The motion passed with a vote of Two (2) ayes and No (0) nays.

RE: SUPERINTENDENTS REPORTS

Street Superintendent Jeff Borg received their compost report from IDEM. It was not as large as past years. A road salt delivery was received this week, we will use leftovers from last winter stock first. Completing day to day regular tasks.

Water Superintendent Tim Lindewald presented some pictures of completed work they have done at the water plant and the new shed. Tim informed the Board that the new meter reading system works great and they can scan the entire City in less than 2 hours. He also has had the double chlorine issue fixed and doing their normal daily work.

Sewer Superintendent Jason Clemons informed the Board that they have purchased two new hanging furnaces and installed them themselves. They have replaced shop lights with LED units and rebuilt pump digester #2. They are getting ahead by servicing the mowers for spring.

Building and Code Compliance Director Ken Pfof let the Board know for the month of January, he has had 19 rental registrations, 18 new rental renewals, 2 contractor registrations, 25 contractor renewals, 18 code enforcement letters out, 8 construction inspections, and code enforcement inspections. 1 N Main Street will be replacing broken glass soon.

Chief of Police Harold Smith informed the Board that Officer Smrt resigned as of January 15, 2021. He now has an opening to fill, he will go through past applications before accepting new ones. The 2014 Dodge Ram Squad Truck hit a tree while backing up in the Wythogan Park. It goes in for repair on February 8th.

Before adjourning, Board Member Jim Collins thanked all the Superintendents for their hard work for the City of Knox.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer