The Board of Public Works and Safety met in regular session at the Knox City Hall on Wednesday, August 22, 2018 at 9:30 A.M. CST with the following members present: Mayor

Dennis Estok; Board Members Steve Dodge and Jim Collins; Deputy Clerk-Treasurer Shari Spaid; and City Attorney Leslie Baker.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Board Members prior to the meeting for their review. Board Member Dodge made a motion to approve minutes as presented. Motion was seconded by Board Member Collins and was passed by a vote of Three (3) Ayes and No (0) Nays.

RE: PUBLIC HEARING – MELVIN ZEITERS’ PROPERTIES

Mayor Estok opened the public hearing. Kenneth Pfost, Building and Code Compliance Director told the Board that he has issued several orders since the first of the year regarding Melvin Zeiters’ properties. Since the last meeting he has taken some updated photographs of the properties which he showed to the Board Members. Some properties have been cleaned but it is not completely done. There is still a lot of junk and cars on 310 Ostrander. Mr. Pfost also stated that the properties have not been registered as rentals. Mr. Zeiters stated that he has filled out the registration forms but he has not been able to catch Mr. Pfost in his office to pay for them.

Public Hearing was closed.

After discussion was held Board Member Dodge made a motion that if he cleans up remaining junk before the next meeting and registers the properties, we would consider him in compliance and there would be no fine imposed. Motion was seconded by Board Member Collins and was passed by a vote of Three (3) Ayes and No (0) Nays.

RE: AMENDMENT TO POLICE DEPARTMENT SOP-005

Amendment to the Knox Police Department Uniform Dress Code – Policy #SOP-005 was presented to the Board. After a short discussion was held Board Member Dodge made a motion to accept the amended Policy #SOP-005 as presented. Motion was seconded by Board Member Collins and was passed by a vote of Three (3) Ayes and No (0) Nays.

RE: EMPLOYMENT OF PROBATIONARY POLICE OFFICER

Chief of Police Harold Smith recommended the employment of Devin Watkins as a probationary officer. He will be replacing Daniel Byrd. Motion was made by Board Member Dodge to hire Devin Watkins to the Knox Police Department as a probationary officer. Motion was seconded by Board Member Collins and was passed by a vote of Three (3) Ayes and No (0) Nays.

RE: 1-3 N. MAIN STREET UPDATE

Building and Code Compliance Director Kenneth Pfost informed the Board that the City Attorney Leslie Baker has filed a small claims case against Pete Milev, owner of PG Opportunities. Mr. Pfost said that ironwork has been painted. The door on the south wall has been replaced and masonry work has been done. He has also done some cleaning up inside. Besides that there has been nothing else done. City Attorney stated that he has between September 17-20 to respond. Fines continue every 90 days until work is done.

SUPERINTENDENTS’ REPORTS

Street Dept: The new F550 has been delivered to Lindco to be upfitted with dump body, hydraulics, plow and salt spreader.

Crack sealing has been completed.

All equipment is serviced and in good working condition.

Wastewater Dept: Fourteen feet of sewer lateral gave way upon excavation in the alley behind 407 S. Heaton. There were several broken bells and misaligned pipe. Lining company will be in next week to review the project and set up a schedule.

Pumps were ordered for the Ellis/Roosevelt Street lift station on July 26. They are due to be delivered on or before September 13.

Water Dept: Water Department Representative Tim Vogelzang reported to the Board that he had a digital CD of the inside of the water tower tanks. Cleaning of the tanks will be going on for the next couple of months. He has also had one of the wells cleaned.

Police Department: Charles Leonhardt has been hired to the Police Department as a probationary patrolman. He has passed his physical and psychological tests. The paperwork has been sent to Perf and he is waiting to hear from them for his start date.

Sergeant Chad Dulin’s vehicle was involved in an accident in front of the VFW on Saturday, August 4. The estimate was $6,600. He was notified by Mark Shell that it will cost more than the original estimate. He noticed more damage once he started to tear it down.

The 2015 squad car that was involved in an accident last month has been repaired.

Code Enforcement Dept: Kenny Pfost recommended that Lucy Valadares, the owner of 6 N. Pearl Street, be brought before the Board again. Very little work has been done and he is getting conflicting stories between the owner and contractor. Mayor Estok suggested that she be put under code enforcement. Board Member Dodge wants her to attend the next meeting to find out what is going on.

The City wants to investigate 2 N. Pearl Street known as Haven House. Mayor Estok stated that the City needs to know exactly what is going on there and if they are complying with the City codes for that particular type of business. He suggested we check with the Planning Commission Board to see if they could help in any way. He would like a report by the next meeting.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

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 Dennis Estok, Mayor

Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Shari Spaid, Deputy Clerk-Treasurer