

BOARD OF PUBLIC WORKS AND SAFETY
REGULAR MEETING
January 14, 2025

The Board of Public Works and Safety met for a regular session at the Nancy J. Dembowski Community Center on Tuesday, January 14, 2025. The meeting started immediately following the adjournment of the City Council meeting with the following members present: Mayor Dennis Estok; Clerk-Treasurer Cyndi Kidder, and Board Members Steve Dodge, Jim Collins and City Attorney Justin Schramm.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES REGULAR MEETING 11/27/24

Minutes of the previous regular meeting were mailed to the Board Members prior to the meeting for their review. Jim Collins made a motion to approve the minutes as presented. The motion was seconded by Steve Dodge and passed by a vote of Three (3) ayes and No (0) nays.

RE: SWEARING IN OF POLICE OFFICERS

Mayor Estok swore in the following officers of the Knox Police Department. Chad E. Dulin, Kenneth L. Pfost, Michael E. Elam, Joseph West, Derek Russell, Harold Smith III, Nathan Chambers, Matthew Borkholder, Ron Lawson and Riley Stoll.

RE: SUPERINTENDENT'S REPORTS

Street Superintendent Jeff Borg informed the Board of the Street Department's 2024 yearly report. Superintendent Borg updated the Board about the 2024 mosquito abatement, Community Crossing Matching Grant, new city street signs, The July 16th storm and maintaining the city lighting. Superintendent Borg continued his yearly update with the hauling out of 553 tons of stone, 17 tons of asphalt patch, taking delivery of 101 ton of road salt and 118 ton of sand. The street department also hauled out 376 loads of brush, 75 loads of leaves/grass and vegetation. From spring 2024 to fall leaf pickup was 1177 yards of leaf matter was collected. The city's dump area is registered as compost facility and must report to the IDEM yearly. Superintendent Borg also explained due to the last couple mild winters with low snowfall the street department has been doing extra street sweeping of streets and US 35 also. US 35 sweeping is done under contract with the State.

Water Superintendent Tim Lindewald informed the Board of the Water Department's 2024 yearly report. The Water Department did 1814 locates, completed 526 work orders and changed out 195 meters. They installed over 1800 feet of water main lines, 3 fire hydrants, 18 taps and 5 valves for the Henry Drive Extension. They also completed 22 water tests, 9 pit installs, repainted 52 fire hydrants, refurbished the shop, re-dug retention pond, rehabbed shed and rebuilt high service #1. Several water service lines were repaired on Henry Dr., Bower St., Heaton St., the Corner of Washington & Pearl St., and completely replacing the hydrant on Clark Street. The Water Department's box trailer and shed got new shelving, work benches and storage bins installed.

Sewer Superintendent Jason Clemons informed the Board of the Sewer Department's 2024 yearly report. The Sewer Department have used their Vac Truck to clean and camera 5,306 feet of sanitary mains, cleaned the 13 lift stations twice in 2024, cleaned 21 catch basins, cleaned out 54 manholes and used it 30 times at the plant to clean out all the different units. Over the year the sewer crew used the Vac Truck to assist the water department on 11 water main breaks, the street crew on the street sweeper, the town of Hamlet to jet 3 sewer mains, the town

of North Judson to jet a sewer main, and the Knox Police cleaning out a catch basin. They purchased a used pull behind jetter trailer and rebuilt it from the ground up to use if the Vac truck was ever down. The plant got a fresh coat of paint and had an auto slide security gate installed. The crew completed 1,814 locates and 41 work orders in 2024. They also had more manholes relined to make the total 33 manholes completed in 2 years. They installed 7 new residential sewer taps and 1 industrial tap. They worked on the Henry Dr. extension including 1,679 feet of sewer main, 5 manholes and 27 laterals. The sewer crew land applied 298,782 gallons of liquid biosolids, applied 215,532 gallons of liquid biosolids to their reed beds and 14 dry ton to the reed beds also. The monthly reports to IDEM and EPA were all completed without violations. Their new Vac Truck will be delivered in May 2025.

Building and Code Compliance Director Lonnie Boley informed the Board of his 2024 yearly report. Director Boley processed 166 building permits, 46 certificates of approval, 10 water/fire hydrant permits, 138 contractor registrations, 473 rental registrations in 2024. The permits sold were for over \$3,300,000 of projects within the city. He also has 29 properties under Indiana unsafe enforcement. Director Boley is starting the new year with sending out A-E rental registration renewal notices and the court hearing for 401 E Lake St.

Police Chief Chad Dulin emailed a copy of the Police Department's 2024 report. The Incident Report for 2024 highlights were presented to the Board. They had 88 911 calls, 102 residential burglar alarms, 1,128 business checks, 267 extra patrols, 73 juvenile issues, 135 lock outs, 199 suspicious circumstances calls and 2,083 traffic stops. Chief Dulin also informed the Board all the officers have completed the 24-hour mandated training needed for 2024. 90% of the officers have a minimum of 15 extra hours. Chief Dulin also touched on what's happening now, Officers Smith and Borkholder are at the Academy, Officer Russell is in his 4th week of training with us, and we have received the new iPads, body cameras and car cameras.

Fire Chief Ken Pfof informed the Board of his department's 2024 report, by passing out copies of the Breakdown Incident Report. Chief Pfof highlighted some of the report, the Fire Department had a total of 288 callouts. There were 55 fires, 129 rescue & emergency medical calls, 28 hazardous condition calls, 48 good intent calls and 13 false alarms. In conclusion Chief Pfof informed the Board that his crew and himself have trainings twice a month.

Mayor Estok thanked all the Superintendents and their crews for all their hard work throughout the year. Board Member Jim Collins also thanked everyone for their dedication and hard work in 2024.

There being no further business to come before the Board at this time the meeting upon motion was duly adjourned.

Dennis Estok, Mayor

Attest: _____
Cyndi Kidder, Clerk-Treasurer