

BOARD OF PUBLIC WORKS AND SAFETY  
MAY 23, 2018

The Board of Public Works and Safety met for a regular session at the Knox City Hall on Wednesday, May 23, 2018 at 9:30 AM CST with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston; Boardmembers, Steve Dodge and Jim Collins; and City Attorney, Leslie Baker.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Boardmembers prior to the meeting for their review. Jim Collins asked for two corrections. Jim Collins made a motion to accept the minutes with the corrections noted. Steve Dodge seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: BID OPENING – 2018 SIDEWALK PROGRAM

Clerk-Treasurer Jeff Houston proceeded to open the lone bid for the 50/50 sidewalk program. Pete Kuchel Concrete submitted a bid of \$9,076.00. Steve Dodge made a motion, seconded by Jim Collins to accept the bid by Pete Kuchel. Motion passed with Three (3) ayes and No (0) nays.

RE: MELVIN ZIETERS – CODE ENFORCEMENT

Melvin Zieters owns a number of properties that were issued orders to repair in March of 2018. 503 W Madison, 425 Fear Court, 416 W Maple, 405 W Lewis and 407 W Lewis. There were also Ordinance violations at 254 W Bender and 310 Ostrander.

Kenny Pfof, Building Administrator, said some progress has been made on the Bender Street address.

The Mayor noted that sufficient progress was ordered to be made in 15 days with completion of repairs within 30 days. All those timelines have expired.

Mr. Zieters was present at the meeting. He cited work that he has completed including new roofs on two of the properties, sewer work and new window. He said he had to evict some tenants to get work done and wasn't told to contact Ken Pfof when the work was done.

Steve Dodge made a motion to have Kenny Pfof visit all the properties and inspect them for improvements. A report should be given to the Boardmembers at the June Meeting. Jim Collins seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: MIKE MINIX – 201 S HEATON AND 102 S HEATON – CODE ENFORCEMENT

Kenny Pfof said that the abandoned sign that he has been trying to get taken down was removed Tuesday. He said neighbors complained about trash being blown into their yard. He said a sign board also needs to be removed.

Mr. Minix was present and stated that there are several other abandoned in the City and that he is trying to get the renters to clean up the property. The Mayor said Mr. Minix needs to start the eviction process because the land owner is responsible for the condition of the property.

RE: 6 N PEARL – UPDATE

Building Administrator, Kenny Pfof said construction has started again on 6 N Pearl. Owner of the property, Lucy Valladares was present with updated plans for the structure. She would like her construction permit renewed. It will be two to three weeks before the MVAC system is installed. The rear of the structure and the porch have been framed. Steve Dodge made a motion to grant a four month extension with the Building Administrator inspecting it each month. Jim Collins seconded the motion. Motion passed with Three (3) ayes and No (0) nays.

RE: 1 & 3 N MAIN STREET

Building Administrator Kenny Pfof said repairs were to be made to the buildings at 1 – 3 N Main by the 25<sup>th</sup> of May.

Mr. Milev said if the City would give him extension until next month he will have the drop ceiling repaired, the sign down, brick work repaired and fire escape fixed. Jim Collins made a motion to grant an extension until the June Meeting of the Board of Works on June 27<sup>th</sup>. Steve Dodge seconded the

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motion. Motion passed with Two (2) ayes and One (1) nay. Dennis Estok voting nay. Pfast noted that the roof will need to be repaired also.

RE: SUPERINTENDENTS REPORT

Mayor Estok said he would like to go back to enforcing the old towing procedure. He passed out a revised procedure, but asked for no action at this time.

Jeff Borg said all four Community Crossing Projects are complete with the exception of the pavement markings.

The storm water extension project on Main Street between Delaware and John is being done by Mark Milo. Custom Concrete is doing the curb work and Town and Country will do the asphalt. The department put mulch in the tree boxes and put up U.S. Flags for Memorial Day.

Tim Vogelzang from the Water Department said the department raised three pits on Star Court. A new line was run on Bender Street due to a collapsed line. On line was removed and another may have to be removed. They are also working on locating a water line on J.W. Hicks.

Kelly Clemons, Wastewater Superintendent reported that here department has about 2/3 of the work completed on Bender Street that had to be done due to the collapse. A large piece of concrete has been found in the pipe. A mock OSHA audit has been completed at the department.

Police Chief, Harold Smith said that office Chad Keen tendered his resignation. The department is accepting applications until June 7<sup>th</sup>. No reserves had been hired due to applicants not passing a background check. Thirty Four golf cart permits have been issued. The 2018 Tahoe is now being used to patrol.

There being no further business to come before the board at this time, the meeting upon motion was duly adjourned.

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Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer