



**CITY OF KNOX PLANNING COMMISSION  
101 WEST WASHINGTON STREET  
KNOX, INDIANA 46534  
574-772-5445**

**Meeting Minutes:** January 10, 2018

Members Present: Bertha Blue, Steve Dodge, Greg Matt, Ron Parker, Brent VanNorman, John Wilson, Dan Allen, Don Kring

Members Not Present: Roger Chaffins (non-voting member)

Staff Present: Kenny Pfof

Staff Not Present: Martin Bedrock

The January 10, 2018 Planning Commission meeting was called to order at 7:00 p.m. by Director Kenny Pfof. The Pledge of Allegiance was conducted, and Roll Call was performed. Member Allen made a motion to approve the December minutes. Member Blue seconded the motion. Carried 7-0.

Re-Organization: Bertha Blue and Ron Parker were re-appointed to the Planning Commission by the Knox City Council. Don Kring was appointed to the Planning Commission by the Knox City Council. It was mentioned that there are two open seats on the Planning Commission. Mayor Estok has one of the appointments to the commission, and the Starke County Commissioners have the other.

John Wilson made a motion for Greg Matt as President. Ron Parker seconded the motion. Carried 7-0. President Matt took over the meeting.

Steve Dodge announced his resignation from the Planning Commission.

Greg Matt made a motion for John Wilson as Vice President. Don Kring seconded the motion. Carried 7-0.

Don Kring made a motion for Kenny Pfost as Non-Member Secretary. John Wilson seconded the motion. Carried 7-0.

Don Kring made a motion that Martin Bedrock be retained as the Planning Commission Attorney. John Wilson seconded the motion. Carried 7-0.

Committee appointments were tabled until the remaining Planning Commission seats are filled.

Old Business:

Joint Planning Commission Meeting: Dan Allen stated that there was nothing to report from the December 14, 2017 Knox/Starke County joint planning commission meeting.

Accessory Buildings: John Wilson said that structures need to be categorized and research should be conducted as to what other cities are doing. Greg Matt stated that other communities have specific requirements pertaining to accessory buildings. There was discussion on advertising for people to check with the Planning Director before purchasing and installing car ports and other accessory buildings to check requirements including setbacks. It was mentioned that it could be published in the local newspapers and WKVI. A public hearing could be held, and a message could be sent on the water bills also. Research will be done, and structures will be defined better.

Zoning Map: It was stated that the Planning Commission will work on updating the current map.

Dollar General: After discussion, Don Kring made a motion recommending that Kenny Pfost approve the site plan for Dollar General. A second was made. Carried 7-0.

New Business: A motion was made for all new business to be tabled to the February 2018 meeting. A second was made. Carried 7-0.

Other Business: There was no other business discussed.

Adjournment: A motion was made for adjournment. A second was made. Meeting adjourned.

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Kenny Pfost  
Director/Secretary