

CITY OF KNOX
KNOX CITY WASTEWATER DEPARTMENT
SEWER TAP ON POLICY

1. The sewer connection and inspection fees must be pre-paid to the City Clerk Treasurer's Office prior to commencement of construction of the owner's system. (Sec. 15-113 (A)(B)) All tap ons will be pre-scheduled for inspection during the hours of 8:00 am-2:30 pm, excluding holidays, by notifying the Wastewater Dept. at (574) 772-2961.
2. **Repairs** made to existing laterals shall be inspected by the Wastewater Dept. (Sec. 15-33 (B)). **No back-fill shall be placed until the work has been approved by the inspector.**
3. Utility locations shall be requested by the person doing the digging by calling Indiana 811 at (800) 382-5544 or 811. (Sec. 15-8)
4. No excavation may be done in City Right of Way without a Wastewater Staff Member on site. Contractor/owner must call (574) 772-2961 prior to excavation in the City Right of Way.
5. The contractor/owner will supply the service line from the tap to the service connection installing clean-outs not more than 100 feet apart and such cleanouts shall be constructed at each change of direction of the sewer greater than 45-degrees. (Sec. 15-31(E)) **No back-fill shall be placed until the work has been approved by the inspector.** Inspections shall be scheduled during normal city work hours. (Sec 15-33(A))
6. The owner and contractor shall be responsible and liable for all issues pertaining to the open excavation including but not limited to issues of safety and maintenance. (Sec. 15-32(F)) All excavations for building sewer installation must be adequately guarded with barricades and lights so as to protect the public from hazard. (Sec. 15-32(C)) All groundwater is to be pumped out of the trench by owner or contractor and disposed of in an appropriate manner to prevent water and debris from entering the sanitary sewer during tap/connection installation.
7. No person shall make connection of sump pumps, roof downspouts, exterior foundation drains, areaway drains or other sources of surface run-off or ground water to a building sewer or building drain, which in turn is connected directly or indirectly to a public sanitary sewer. (Sec. 15-27(A))

STATEMENT OF RESPONSIBILITY

The undersigned contractor assumes all responsibility for any damage to the City of Knox sewer line, which occurs during tap on. All costs for the repair of any damage to City property, which is caused by the property owner or his contractor, shall be paid by the property owner.

It is agreed that an employee of the City of Knox shall be present when taps are made and tap on fee must be paid before any work begins.

ACCEPTED THIS _____ DAY OF _____, _____

Signature of Property Owner

Signature of Contractor